



Brownlow Fold Primary School

Headteacher Mrs J Cheung
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BREAKFAST CLUB 2025-2026 **TERMS AND CONDITIONS**

The Breakfast Club operates from the premises of Brownlow Fold Primary School on all days that the pupils are required to attend school. All Parents and children must enter through the Hall Door.

Start time: 8:00am. Finish Time 8:50am.

Last admittance 8:30am Children will NOT be allowed into *Breakfast Club* after this time.

Cost £2.00 per child, per session – payment made to office in cash

Booking a place at Breakfast Club

Parents must complete a registration form before a child can attend Breakfast Club. **Places allocated at breakfast club, have to be attended by the pupils as set mornings. We do not offer an ad-hoc service.**

Signing in: For each session parents must bring their child to the club and sign the register each morning. Children will NOT be allowed to turn up on their own.

At the start of the school day the Breakfast Club staff will sign out all the children before dismissing them to their classes. ALL infant children will be taken to their classroom. Junior children will be allowed to go on their own.

Breakfast Club Rules

- All children must be signed in by a parent
- Any food allergies must be declared on the registration form.
- All children must follow the rules of the Breakfast Club staff at all times.
- If the behaviour of a child is deemed unacceptable or unsafe they will not be allowed to attend Breakfast Club. This decision will be taken by the Head teacher.
- Children must not leave the Breakfast Club without the permission of a member of staff and signing the sheet to say where they have gone.



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Brownlow Fold School will provide:

-  Provide high quality before school care for children aged 4-11 in a safe, stimulating and enjoyable environment.
-  Provide suitably qualified and experienced staff.
-  Work in partnership with the parents and children.
-  Ensure equality of opportunity, without discrimination of any kind, to both children and staff (current and prospective).

BREAKFAST CLUB REGISTRATION FORM 2025-2026 – January 2026

If you child already attend breakfast club - Please ensure you complete and return this as we require to update any changed contact information each term.

<u>Childs Name</u>		<u>Year Group</u>	
<u>Allergies or/and Gluten Free</u>	<i>(Please state – if required)</i>		
<u>Emergency Contact Name</u> <u>Priority 1</u>		<u>Emergency Contact</u> <u>Telephone Number</u> <u>Priority 1</u>	
<u>Emergency Contact Name</u> <u>Priority 2</u>		<u>Emergency Contact</u> <u>Telephone Number</u> <u>Priority 2</u>	

I have read and agree to the Breakfast Club Terms & Conditions ☐

I wish my child to attend Breakfast Club regularly on the following day: -					
Please tick	Monday	Tuesday	Wednesday	Thursday	Friday
days required					

I am aware that the cost is £2.00 per day that my child attends. I am aware that payment is required to be made in advance, termly, and this will be paid in cash at the school office.

I understand that notice must be given to cancel my child's place. I understand that payment of £2.00 per breakfast club session, even in the case of non-attendance, payment is required in advance.

Signed.....Parent/Carer