

# Brownlow Fold Primary School



## Dog in School Expectations

| <b>Review Date:</b> | <b>Committee:</b> | <b>Ratified:</b> |
|---------------------|-------------------|------------------|
| 09/03/2022          | CIC               | 28/03/2022       |
| 26/11/2025          | CIC               | 15/12/2025       |
|                     |                   |                  |
|                     |                   |                  |

## Our Aims

Our mission is to provide the highest quality education for every child entrusted to our care within a framework of British values, positive attitudes and caring citizenship so that each child can develop a love of learning and achieve his or her potential.

## Overview

Children and adults can benefit educationally and emotionally, increase their understanding of responsibility and develop empathy and nurturing skills, through contact with a suitable, calm dog. In addition to these benefits, children and adults take great enjoyment from interaction with animals. We are aware that a lot of our children have never spent time around a dog and can be scared of them, leading to potentially unsafe behaviour. Getting to know a school dog can allow us to teach children about safe contact. It can also teach children about the responsibilities of caring for an animal.

## Is there a risk in bringing a dog into a school environment?

This policy shows that we have thought carefully about school life with a dog and how, through careful management, there is a very low risk of harm.

- Veterinary costs will be covered by the owner (Mrs. Cheung)
- Training costs will be covered by the school (Brownlow Fold Primary School)
- The dog has been chosen for the general characteristics of its breed - great with children, most intelligent breed, very sociable, unaggressive, hypoallergenic thus low shedding.
- The risk assessment will be reviewed annually.
- Visitors and new pupils will be informed of the dog on arrival.

## Day-to-day management

The dog will:

- Not be allowed in school if he is unwell
- Be kept on a lead when moving between classrooms or on a walk
- Be under the full control and supervision of an adult at all times
- Will be kept in a specified office with a quiet area for resting
- Be fully trained to a crate or mat
- Have had all injections

Our pupils will:

- NOT have sole responsibility for, or be left alone with, the dog
- Meet the dog in a group of no more than three children, following 'approach, ask, pet, goodbye'
- Be reminded of what is appropriate behaviour around the dog every time they meet him

- Always remain calm
- Be gentle
- Not put their face near the dog's
- Not disturb the dog that is eating or sleeping
- Always approach the dog standing up
- Do not feed the dog
- The pupils and adults will also learn about how dogs express their feelings through their body language.

## Health and Safety Principles

Only the school dog is allowed on the premises. No other dogs must come on site unless they are a known therapy or assistance dog and the Head teacher has been informed beforehand.

Children and adults will always wash their hands or use hand-gel after handling the dog. Any dog foul will be cleared up immediately and disposed of appropriately by the adult in charge of the dog at the time. Children must never be allowed to do this.

Should a bite occur (even playfully):

1. Parents will be contacted immediately
2. The wound will be cleaned and covered with a sterile, non-sticky dressing
3. The child/adult will be released for medical attention
4. All staff will be informed
5. A full investigation will take place
6. The suitability of having a dog will be reassessed by the Head teacher

## Reasons to have a dog in school

Academic research has shown that dogs working and helping in the school environment can achieve the following:

- Improve academic achievement
- Increase literacy skills
- Calming behaviours
- Increase social skills and self-esteem
- Increase confidence
- Teach responsibility and respect to all life
- Help prevent truancy
- Motivate children who are often less attentive

The following information has been taken from a range of sources to provide further detail about the benefits of having a dog in school:

## Behaviour

In some schools, dogs are making a difference in the behaviour of pupils. Researchers report that pupils can identify with animals, and with empathy for the dog, can better understand how classmates may feel. It was found that violent behaviour in participating pupils declined by 55%, and general aggression went down 62%. Behaviour problems occur in school and these can interfere with learning. Some schools are using dogs to improve behaviour problems by promoting positive behaviour in pupils. In a controlled study, pupils were found to have fewer disciplinary referrals in schools with a dog than schools without. Pupils behaviour improved toward teachers, and pupils also showed more confidence and responsibility. Additionally, parents reported that children seemed more interested in school as a result of having a dog at school.

## Education

**A Key Action on our School Improvement Plan is to embed the systems for teaching and learning to ensure that education at Brownlow Fold is high quality and that remote education aligns as closely as is possible with provision in school – Reading Focus**

Reading programmes with dogs are doing wonders. Children who might be embarrassed to read aloud to the class

or even adults are likely to be less scared to read to a dog. "It might be less stressful for a child to read aloud to a dog than to a teacher or a peer. After all, a dog won't judge or correct you." Dogs are used to encourage struggling readers to practise reading aloud. With the presence of a "calm and well-trained dog," pupils will find social support and peer interaction.

Dogs are incredibly calm and happy to have pupils read to them or join a group of children in the library whilst they are having a book reading session. Dogs give unconditional acceptance, as they are non-judgmental, which is especially crucial to struggling, emerging readers. The dogs also provide confidence to children as they do not make fun of them when they read, but above all they make amazing listeners, providing the children with a sense of comfort and love. Research has proved that pupils who read to dogs show an increase in reading levels, word recognition, a higher desire to read and write, and an increase in intra and interpersonal skills among the pupils they mix with.

## **Social Development**

Dogs in school offer an opportunity for improving social development. They are especially useful for teaching pupils social skills and responsibility. Specifically, schools are using dogs to help older pupils build self-esteem; learn about positive and negative reinforcement, responsibility, and boundaries. Older pupils use dogs to help communicate, teach kindness, and empower pupils

With a dog in school, pupils have the opportunity to learn how to care for the animal. This includes walking and grooming. Researchers report that involving pupils in the daily care of classroom dogs is a positive experience, promoting their own daily care. The pupils also learn about responsibility, caring, and sharing when helping each other take care of a dog at school.

## **As a reward**

Dogs will be gentle and loving, but at the same time full of fun and enjoyment for the pupils. Those pupils who have performed incredibly well during the week or those who have made progress in a certain subject, or those who have achieved tasks set for them, will be rewarded with spending time during lunch or break to interact with these dogs. Walking, grooming, playing and training are some of the responsibilities pupils will be allowed to undertake. It has been proved that working and playing with a dog improves children's social skills and self-esteem. Pupils who struggle with social interaction can find a reassuring friend in a dog.

## **Procedures**

The dog (Teddy) is owned by a member of school staff (Mrs. Cheung).

- The dog's breed (Toy Poodle) has been taken into consideration to ensure that he will respond well to training and is known to be good with children, sheds little hair, is hypoallergenic and is very sociable and friendly.
- Staff, parents and children will be informed by letter that a dog will be in school. Allergies and medical information for all pupils and staff are already maintained by school.
- Staff, visitors and children known to have allergic reactions to dogs must not go near the dog. All visitors will be informed on arrival that there is a dog in school.
- If the dog is ill it will not be allowed into school.
- The dog will be kept on a lead when moving between classrooms or on a walk and will be under the full control and supervision of a trained adult.
- Children will never be left alone with the dog and there will always be appropriate adult supervision at all times.
- Children will be reminded of what is appropriate behaviour around the dog.
- Dogs express their feelings through their body language.
- Children are not allowed to eat near the dog.
- 4 Children should always wash their hands after handling a dog.

- Any dog foul should be cleaned immediately and disposed of appropriately.
- Appropriately trained staff will maintain records and anecdotal evidence of the work and impact of the school dog.
- The Head teacher/office will know the whereabouts of the dog and which staff are supervising at all times.
- The dog will be included in the fire evacuation procedure under the supervision of its owner.

## **Roles and Responsibilities**

- The Governing Body has a responsibility to ensure that the school has a written policy for dogs in School.
- The Head teacher is responsible for implementing this policy.
- Teachers, staff, pupils, parents and visitors are required to abide by this policy.
- The curriculum will support learning about dogs and how best to behave around our dog. This will include highlighting that not all dogs are well trained and that caution must be used around unknown dogs outside school.

## **School Dog Frequently Asked Questions (FAQs)**

### **Q Who is the legal owner of the dog and who pays for its costs?**

The legal owner of the dog will be Mrs. Cheung; will bear the costs associated with owning the dog; the school budget will support insurance and staff/dog training costs.

### **Q Is the dog from a reputable breeder?**

Yes. The dog is from a home and both parents were seen and has been specifically chosen for its temperament.

### **Q Will the dog be a distraction?**

The dog will be kept in the Head teacher's office. The owner will ensure that it only comes into contact with children who are happy to have contact and have parental permission for this, under strict supervision. The dog will also have a space to spend time in other classrooms, the library and in the playground where children can interact safely. The dog will also attend meetings with staff to support further socialization, following consultation with staff beforehand.

### **Q Has a risk assessment been undertaken?**

Yes, we have carefully considered having a dog in school and sought advice from many sources, including other schools that successfully have a school dog.

### **Q Who is responsible for training?**

The legal owner of the dog. Appropriate professional training will be obtained.

### **Q How will the dog be toileted to ensure hygiene for all?**

In the interest of health and hygiene our school dog will be toileted when taken out for short walks. Only staff members will clear this away appropriately leaving no trace on the ground, cleaning the area with disinfectant if needed.

### **Q How will the dog's welfare be considered?**

The dog will be walked regularly and given free time outside. Parents will be able to give permission in advance to allow their child to be able to walk with a member of staff and the dog during that time. This will also be used as a behaviour reward, in line with our behaviour policy. The dog will be carefully trained over a period of time and will have unlimited access to food and water. We will work carefully to ensure the dog's welfare is always considered.

**Q How will this be managed where children have allergies?**

Children will not need to touch the dog, which will relieve the possibility of allergic reactions. We already manage a number of allergies at school and this will be no different for children and adults that are allergic to dogs. Individual needs will always be met and we are happy to work with parents to put additional control measures in place for individual allergies.

**Q My child is frightened of dogs; how will you manage this?**

Access to the dog is carefully managed and supervised and children do not need to have close contact with it unless permission for this has been given. We hope to work closely with parents of children who are fearful of dogs to alleviate their fear and to teach them how to manage this. If a child is fearful of a dog and does not want to have any contact then this will be supported.

**Risk Assessment**

The value of pet 'therapy' is widely accepted as a powerful aid to stimulation and communication. Studies have shown that the presence of companion animals can improve the well-being of children and lower the rate of anxiety, simply by making the environment happier, more enjoyable and less forbidding.

The rationale behind this decision was as follows:

- For the school to have a pet that was able to live as naturally as conditions would allow.
- For the animal to be properly cared for outside of the school day.
- To have a pet that the children could interact with and also be of benefit to the children's social and emotional development.

It is accepted that interacting with animals is not appropriate for all children but for some it has the potential to provide many positive benefits. Any parent/carers who does not want their child to interact with the dog is invited to write to Mrs. Cheung and inform them of their wishes. There are no diseases associated with the puppy as his vet will be responsible for vaccinations completing regular health checks and necessary treatment. A copy of the dog's health records will be updated and kept in school. The dog will also be insured.

The risk assessment below is a working document and will be checked annually by the Governing Body.

## Letter to Parents and Carers re: Dog in school

Dear parents/carers,

I am writing to inform you that we will have a new member of our school community who will be joining us later this year. After liaising with other head teachers in Bolton that have a dog in school Mrs Cheung's dog Teddy, will be coming into school as part of our on-going provision for wellbeing and mental health.

Teddy will live with Mrs Cheung and come in to school to provide support for targeted children.

Numerous research studies have shown the benefits of therapy dogs in schools. Therapy dogs have been working in schools across the UK for many years and are becoming increasingly more common as a result of the broad-ranging benefits achieved.

There will be a long period of integration into the school, with the children taught how to act near Teddy, as well as Teddy receiving extensive training. Dogs teach children responsibility; develop care, consideration and empathy. They teach children compassion, socialisation, promote children's enjoyment at being in school, wellbeing, increase confidence, enjoyment and progress when reading. Research has shown the benefits of children reading aloud to dogs: reduced anxiety, increased fluency and improved confidence. Last, but certainly not least, dogs are a lot of fun. They greet you with a wagging tail every day and can cheer you up even on your worst day. There are many benefits of having a school dog, as detailed below:

- A calming effect on pupils;
- Improved behaviour and concentration, reduced stress and improved self-esteem;
- Encouraging expression, participation and confidence for all children;
- Fostering a sense of responsibility;
- Motivating pupils to think and to learn;
- Developing an enthusiasm for and enjoyment of animals;
- Encouraging respect and thereby improving pupils' relationships with each other, parents and teachers;
- Teaching children to nurture and respect life;
- Helping work undertaken with the most vulnerable children;
- Helping children build confidence in reading;
- Improving attendance;
- Helping overcome a fear of dogs;
- Increasing staff morale and wellbeing;
- Developing the understanding of unconditional love;

- Supporting with the development of cooperative play;
- Supporting children to develop empathy;
- Helping with reading
- Further, promote our Well Being agenda for pupils.

#### How has the school planned for this?

- Rigorous research has been carried out to ensure that we have selected the most suitable breed of dog (Toy Poodle) for our school, pupils and staff;
- Prior to purchasing the puppy members of staff visited the home of the breeder to ensure that the puppy's temperament, and that of its parents, is suitable for interaction with children;
- A full risk assessment and policy has been written and will be available on the school website;
- When the dog begins working with individual children, consent will be sought for each child to have contact;
- Children who do not want any contact with the dog/have allergies will not have any contact with the dog;
- All contact will be carefully planned and children will not be left unsupervised with the dog;
- Teddy will be based in Mrs Cheung's office

Yours sincerely,



Mrs J Cheung  
Head Teacher

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#### Consent regarding contact with an animal in school

Please complete and return by

Please tick as appropriate:

|                          |                                                                                                                                                            |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | I am happy for my child to be involved with all aspects of caring for the school dog, including supervised walks.                                          |
| <input type="checkbox"/> | My child is a little nervous of dogs, but I am happy for him/her to be involved with all aspects of caring for the school dog, including supervised walks. |
| <input type="checkbox"/> | My child is fearful of dogs, but in time, I would like them to work with the dog to develop their confidence with and understanding of dogs.               |
| <input type="checkbox"/> | My child has an allergy, which means they must not come into contact with the dog.                                                                         |
| <input type="checkbox"/> | I do not give permission for my child to come into direct contact with the dog.                                                                            |

Pupil Name:

Signed:

Parent/Carer



|                                                                                                                                                                                                                                                                                                                                                                  |                                                   |                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------|
| <b>Task/Activity:</b><br><b>Dog In School</b><br>The value of pet 'therapy' is widely accepted as a powerful aid to stimulation and communication. Studies have shown that the presence of companion animals can improve the well-being of children and lower the rate of anxiety, simply by making the environment happier, more enjoyable and less forbidding. | <b>Date assessment completed:</b><br><br>10/01/22 | <b>Review Date:</b><br><br>January Annually |
| <b>Brief Details of Task/Activity</b><br>For the school to have a pet that was able to live as naturally as conditions would allow.<br>For the animal to be properly cared for outside of the school day.<br>To have a pet that the children could interact with and also be of benefit to the children's social and emotional development.                      | <b>Assessment completed by:</b><br><br>JC/ LV     | <b>Signature:</b>                           |

It is accepted that interacting with animals is not appropriate for all children but for some it has the potential to provide many positive benefits. Any parent/carers who does not want their child to interact with the dog is invited to write to Mrs. Cheung and inform them of their wishes. There are no diseases associated with the puppy as his vet will be responsible for vaccinations completing regular health checks and necessary treatment. A copy of the dog's health records will be updated and kept in school. The dog will also be insured.

The risk assessment below is a working document and will be checked annually by the Governing Board.

| What are the hazards?                                                | Who might be harmed and how?                                                                                         | What are you already doing to control the hazard?                                                                                     | What further action or additional controls are required<br>(if necessary)                                                                | Risk rating<br>(after control measures) | Action by who                       | Action by when              | Date completed |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------|-----------------------------|----------------|
| e.g. slip/trip hazards, electricity, manual handling, work equipment | e.g. staff, service users, visitors etc... and likely injury e.g. bruises, muscle strain, fracture, poisoning etc... |                                                                                                                                       |                                                                                                                                          |                                         |                                     |                             |                |
| Dog getting over excited when interacting with children.             | Children knocked to the ground / anxious /frightened /scratched/mouthed                                              | The dog will always be in the care of a responsible adult who will have received handling training.<br>Children are not left with the | The dog will attend the vets' regularly to make sure he is in good health.<br>Pupils have been, and continue to be, taught the impact of | D                                       | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                |

| What are the hazards?<br><br>e.g. slip/trip hazards, electricity, manual handling, work equipment | Who might be harmed and how?<br><br>e.g. staff, service users, visitors etc... and likely injury e.g. bruises, muscle strain, fracture, poisoning etc... | What are you already doing to control the hazard?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | What further action or additional controls are required<br><br>(if necessary)                                                                                                                                                                                                                                                                                                                                                                                            | Risk rating<br><br>(after control measures) | Action by who                       | Action by when              | Date completed |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------------------------|-----------------------------|----------------|
|                                                                                                   |                                                                                                                                                          | <p>dog unsupervised.</p> <p>The dog will always be on a lead when he is out of his pen</p> <p>The dog will be trained regularly by experienced trainers.</p> <p>The dog will receive ongoing formal training, socializing and conditioning within the school</p> <p>ALL staff given permission to handle the dog will be given strict instructions to follow any appropriate training.</p> <p>Parent / Visitors to be made aware - wishes with regard to interaction with the dog should be sought. Parents who do not want their child to interact with the dog be documented</p> | <p>their actions. Education of this nature is continually given to children, and often to whole school during assemblies, class time and PSHE lessons.</p> <p>Pupils will be taught what to do to prevent over stimulating or upsetting the dog and how to remain calm around him.</p> <p>The dog's breed has been taken into consideration to ensure that he will respond well to training and is known to be good with children and is very sociable and friendly.</p> |                                             |                                     |                             |                |
| Dog getting over excited when interacting with children.                                          | Child bitten by dog                                                                                                                                      | <p>The dog will always be in the care of a responsible adult who will have received handling training.</p> <p>Children are not left with the dog unsupervised.</p> <p>The dog will always be on a lead when he is out of his pen</p> <p>The dog will be trained regularly by experienced trainers.</p> <p>The dog will receive ongoing formal training, socializing</p>                                                                                                                                                                                                            | <p>The dog will attend the vets' regularly to make sure he is in good health.</p> <p>Pupils have been, and continue to be, taught the impact of their actions. Education of this nature is continually given to children, and often to whole school during assemblies, class time and PSHE lessons.</p> <p>Pupils will be taught what to do to prevent over stimulating or upsetting the</p>                                                                             | C                                           | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                |

| What are the hazards?<br><br>e.g. slip/trip hazards, electricity, manual handling, work equipment | Who might be harmed and how?<br><br>e.g. staff, service users, visitors etc... and likely injury e.g. bruises, muscle strain, fracture, poisoning etc... | What are you already doing to control the hazard?                                                                                                                                                                                                                                                                                            | What further action or additional controls are required<br><br>(if necessary)                                                                                                                                                | Risk rating<br><br>(after control measures) | Action by who                       | Action by when              | Date completed |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------------------------|-----------------------------|----------------|
|                                                                                                   |                                                                                                                                                          | and conditioning within the school<br>ALL staff given permission to handle the dog will be given strict instructions to follow any appropriate training.<br>Parent / Visitors to be made aware - wishes with regard to interaction with the dog should be sought. Parents who do not want their child to interact with the dog be documented | dog and how to remain calm around him.<br>The dog's breed has been taken into consideration to ensure that he will respond well to training and is known to be good with children and is very sociable and friendly.         |                                             |                                     |                             |                |
| The dog gets loose from his pen or from his lead.                                                 | Children knocked to the ground / anxious /frightened /scratched/mouthed / bitten by the dog                                                              | The dog's bed in the office can be used to keep him safe and he will also roam free in the office. Staff will be alerted with signage and pupils only be allowed in with supervision.<br>If the dog does get loose the office staff or designated handler will call for support                                                              | Children and staff are taught not to tease him or taunt through the window.                                                                                                                                                  | D                                           | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                |
| Dog hair causing allergies                                                                        | Children have allergic reactions children or staff members have allergic reactions- pre-existing or new reactions                                        | Parents have been asked to inform the school of any known allergies prior to introduction of the dog to school.<br>School to retain a list of children / staff who should not interact with dog.<br>Children will have the opportunity to interact with                                                                                      | Children will be taught to wash their hands after active participation.<br>The dog's breed has been taken into as it is known to shed little hair, is hypoallergenic.<br>Staff, visitors and children known to have allergic | E                                           | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                |

| What are the hazards?<br><br>e.g. slip/trip hazards, electricity, manual handling, work equipment | Who might be harmed and how?<br><br>e.g. staff, service users, visitors etc... and likely injury e.g. bruises, muscle strain, fracture, poisoning etc... | What are you already doing to control the hazard?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | What further action or additional controls are required<br><br>(if necessary)                                                                                                                                    | Risk rating<br><br>(after control measures) | Action by who                       | Action by when              | Date completed |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------------------------|-----------------------------|----------------|
|                                                                                                   |                                                                                                                                                          | the dog as they wish and those with allergies would be able to opt out of interaction. Parent / Visitors to be made aware - wishes with regard to interaction with the dog should be sought. Parents who do not want their child to interact with the dog be documented                                                                                                                                                                                                                                                                                                                              | reactions to dogs must not go near the dog. All visitors will be informed on arrival that there is a dog in school.                                                                                              |                                             |                                     |                             |                |
| Children getting germs from the dog.                                                              | Children/staff will contract diseases that can be carried by dogs                                                                                        | Dogs carry diseases - assurance will be given that the dogs immunisations are up to date / regular flea/worming treatment for dog is maintained.<br>All immunisations are kept up to date in accordance with European Pet Passport scheme and the Head Teacher keeps a register of this.<br>There will be a responsible adult for clearing up and disinfecting defecation area.<br>Children & staff advised of hand washing regime when interacting with dog<br>The dog will not go in the school dining hall at meal times; he will not be permitted into the food preparation area of the kitchen. | Flea treatment is carried out at monthly intervals.<br>Worming treatment is carried out compliant with European Vet guidelines, at 3 monthly intervals.<br>If the dog is ill it will not be allowed into school. | E                                           | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                |

| <b>What are the hazards?</b><br><br>e.g. slip/trip hazards, electricity, manual handling, work equipment | <b>Who might be harmed and how?</b><br><br>e.g. staff, service users, visitors etc... and likely injury e.g. bruises, muscle strain, fracture, poisoning etc... | <b>What are you already doing to control the hazard?</b>                                                                                                                                                                                                                                                                                                        | <b>What further action or additional controls are required</b><br><br>(if necessary) | <b>Risk rating</b><br><br>(after control measures) | <b>Action by who</b>                | <b>Action by when</b>       | <b>Date completed</b> |
|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------|-------------------------------------|-----------------------------|-----------------------|
|                                                                                                          |                                                                                                                                                                 | Parent / Visitors to be made aware - wishes with regard to interaction with the dog should be sought. Parents who do not want their child to interact with the dog be documented                                                                                                                                                                                |                                                                                      |                                                    |                                     |                             |                       |
| Welfare of the dog                                                                                       |                                                                                                                                                                 | A quiet space will be provided in the Headteacher's office. (cage/crate of sufficient size for breed) / condition training to school environment / regular exercise by responsible adult / regular 'toilet' breaks / quiet time away from children particularly when feeding / Dog to have regular vet checks to ensure in good health, nails regularly trimmed | Pet insurance in place                                                               | E                                                  | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                       |
| Supervision of the dog                                                                                   |                                                                                                                                                                 | Dog to be in the care of responsible person, children not left unsupervised, dog to remain on a lead / ratio of pupil with dog and supervising person                                                                                                                                                                                                           |                                                                                      | E                                                  | HT/ Office<br><br>All trained staff | Daily<br><br>Ongoing review |                       |

| CATEGORIES OF LIKELIHOOD |                                                                       |
|--------------------------|-----------------------------------------------------------------------|
| <b>Highly Likely</b>     | Expected to happen/reoccur, possibly frequently.                      |
| <b>Possible</b>          | Might happen/reoccur at some time depends on circumstances.           |
| <b>Unlikely</b>          | Not expected to happen/reoccur but possible in certain circumstances. |
| <b>Very Unlikely</b>     | Would only occur in very exceptional circumstances.                   |

| CATEGORIES OF CONSEQUENCE SEVERITY |                                                                                           |
|------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Catastrophic</b>                | Incident could result in <u>one or more fatalities</u> .                                  |
| <b>Major</b>                       | Major injury resulting in incapacity, hospitalisation >24 hours.                          |
| <b>Significant</b>                 | Injury requires attention of a Doctor or Hospital treatment or hospitalisation <24 hours. |
| <b>Minor</b>                       | Small cut, bruise, abrasion, basic first aid treatment provided.                          |
| <b>Negligible</b>                  | Some discomfort, self help. No treatment required.                                        |

| RISK RATING         |               |          |          |               |
|---------------------|---------------|----------|----------|---------------|
|                     | Highly Likely | Possible | Unlikely | Very Unlikely |
| <b>Catastrophic</b> | <b>A</b>      | <b>A</b> | <b>B</b> | <b>E</b>      |
| <b>Major</b>        | <b>A</b>      | <b>B</b> | <b>C</b> | <b>E</b>      |
| <b>Significant</b>  | <b>B</b>      | <b>C</b> | <b>D</b> | <b>E</b>      |
| <b>Minor</b>        | <b>C</b>      | <b>D</b> | <b>E</b> | <b>E</b>      |
| <b>Negligible</b>   | <b>E</b>      | <b>E</b> | <b>E</b> | <b>E</b>      |

| RISK CLASSIFICATIONS |                                                                                                                                                                                                                        |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A</b>             | <b>Unacceptable risk</b> , requires immediate attention. Work <u>should not be started or continued</u> until the level of risk has been reduced.                                                                      |
| <b>B</b>             | <b>High risk</b> , requires immediate attention. Control measures must be identified and put into place as soon as possible.                                                                                           |
| <b>C</b>             | <b>Medium risk</b> , requires attention as soon as possible. The risk should be only be tolerated in the short term and only when further control measures are being planned and introduced, Timescales must be short. |
| <b>D</b>             | <b>Low risks</b> , confirm that there are no low/no cost solutions which may eliminate/ reduce the risk further.                                                                                                       |
| <b>E</b>             | <b>Trivial risk</b> , no further action required but review at regular intervals to ensure controls remain effective.                                                                                                  |